

# Transport Planning Society

## Minutes

TPS Annual General Meeting

Thursday 21 March 2019, 6:15pm, Institution of Civil Engineers, London

<b>Chair</b>	Lynda Addison (LA)
<b>Treasurer</b>	Dominic McGrath (DM)
<b>Secretary</b>	Kate Morris (KM)
<b>Members</b>	39 attendees

### 1. Approval of 2018 minutes

Minutes from 2018 meeting were approved by the membership

### 2. Chair's report

Provided separately.

### 3. Financial statement to 30 September 2018

DM presented a summary of the accounts for 2017/18.

This year, again, the Society made a modest surplus of just over £7,500. Income was at the projected level while expenditure was approximately 10% below budget.

The Society launched Transport Planning Day during the financial year. The main events were in November 2018 (and therefore in the current financial year) although the majority of developmental costs were incurred in financial year 2017-18. While not part of the original budget, the cost of this developmental work was met from in-year income. Sponsorship income was secured for Transport Planning Day and this shows in 2018-19 accounts. The Society also incurred some additional legal costs associated with securing the introduction of Chartered status for the TPP – these show under the 'skills' spend.

The Society's financial position remains very secure overall. The Society holds a healthy reserve and the balance of funds at year end is £185,000.

The budget for 2018-19 projects a deficit of around £17,700 for the current year. Provision is made for a re-run of Transport Planning Day and for revisions to costs associated with Skills/Qualifications and Administration. Any deficit at this level can be comfortably met from reserves.

The impact of recent revisions to individual subscription rates (with variable rates for payment by Direct Debit or not) is currently not known in full, so this position may change as the year progresses.

The Financial Statement and proposed operation of a deficit in 2018/19 was passed by the Membership.

#### **4. Announcement of Chair and Board Directors**

LA thanked all Board members for all their work on behalf of the Society and the efforts of those stepping down at this year's AGM..

The Chair and Six Elected Director vacancies were available on the TPS Board. One nomination was received for Chair and six nominations for Elected Directors received.

The new Chair is Stephen Bennett who is a current serving Director, Joanna Ward has been re-elected to the Board and Justin Bishop, Mark Frost, Martin Gilmour, James Gleave and Harriet Glen are new to the Board.

LA welcomed the re-elected and new Board members.

Stephen Bennett as incoming Chair thanked Lynda for all her efforts over the last 2 years.

#### **5. Any other Business**

The challenges around multiple levels within national, regional and local governance was highlighted and the need to ensure that transport policy and planning is joined up was raised. LA noted this and noted she would raise with Ministers in her continuing dialogue.

An expression of gratitude on behalf of the membership was extended to the Board in recognition of the extensive work that they undertake.

It was noted that visibility of the work of the TPS Board was lacking. Keith Homer offered to produce a handbook detailing how members could access the Board. It was noted that the Comms Working Group of the Board was currently reviewing how to better engage with Members. In addition it was noted that details of how to access Board Members is detailed on the website with contact details of all Directors.

No other comments were received